



Monitoring & Evaluation survey

List of questions asked within the survey

The M&E survey is made up of 9 stages. Listed below are the questions asked for each of these stages.

Additional help text is displayed for each question within the survey.

Facilities

Please confirm the details of your site are correct or edit any facilities which may need updating. This stage needs to be completed before you can access the rest of the survey and once confirmed, amendments **cannot** be made.

Please let us know what date the funded facility/project was complete and open for use.

Please let us know if you have any changing facilities at the site
Please let us know if you have a function room at the site.

Please let us know the details of the grass pitches that you have at the site.
Please let us know the details of any indoor pitches that you have at the site.

Please let us know if there are any artificial grass pitches (AGPs) at the site. For each AGP listed, please provide details of:

- AGP name
- Size
- Surface type
- Funded by the Football Foundation
- Floodlit

Organisations

Please list the main organisations that use the site on a regular basis, by providing the following information:

- Organisation name
- Organisation type
- Default organisation of survey (*one must be selected*)

This information will be used to link/connect the teams created in the 'Teams' stage.

Teams

Please let us know about the teams that used the site on a regular basis the last season. For each team you will need to provide the following information:

- Name
- Organisation
- Sport
- Age range
- Disability

For each team, please let us know about the usage of the site by completing the following information for matches and/or training sessions:

- Main facility used
- Average duration per match/session
- Weeks held at site
- Number of males/females
- Matches/sessions per week

Please note each person should only be counted once.

Please note that school curricular teams are not required.

Usage figures for any non-regular events, such as tournaments, should be listed within the Events stage.

Participation

Please confirm that the sites overall usage figures are correct. If a previous survey has been submitted it will compare the latest participation figures to these.

Please comment on the participation figures, and explain why they have gone up or down

Events

Please provide details of any event that has taken place at the site during the last season, by completing the following information:

- Event title
- Type of event
- Participants

Hours and Charges (over £20k projects only)

Please let us know the number of hours per day the site is open, and how many hours the site is in use.

For each type of facility at the site please let us know:

- The standard rate charged per hour/match
- The concessionary rate charged per hour/match
- Any additional information

Please rate the condition of the facilities at the site (including Football Foundation Signage) using a simple star rating.

Please provide the scheduled maintenance routine that you have in place for any AGPs/grass pitches at the site, by completing the following information:

- Type of maintenance
- Frequency of maintenance
- Responsible for maintenance
- Comments about the maintenance

Ethnicity and Workforce

Please let us know the **estimated** ethnic breakdown of players that use the site.

Please provide a breakdown of the workforce at the site, by letting us know the number of male/female people for each of the following categories:

- Hired coaches
- Volunteer coaches
- Volunteers (non-coaches)
- Teachers

Please let us know about any football/sport development courses that were held at the site, by providing the following information:

- Course type
- Number held
- Male attendees
- Female attendees

Project Development (over £20k projects only)

For each of the headings below, use the simple star ratings to provide an indication of your project's 'sustainability' and its progress towards the Football Development Plan:

Project sustainability

- Financial outlook
- Governance in place
- Management, staffing and volunteering levels
- Local need and accessibility of the site
- Community 'ownership' felt towards site
- Marketing and publicity of the site
- Partnerships established
- Monitoring and evaluation in place

Football Development Plan

- Overall football development at site
- FA Charter Standard
- Women's and girls' football
- Football for disabled people
- Community engagement
- Race equality
- Multi-sport activity at site
- Out of season activity at site

Please list the name, email and telephone number of the person responsible for the finances of the site. This person will be contacted at a later date and asked to complete a short financial survey.

Completion

Please rate the survey and feedback any comments you have.